

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE
AUTHORITY, HELD ON THE 7th DAY OF MAY 2012, 7:00 P.M., MULTI-PURPOSE ROOM #2,
MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:**

PRESENT:	Gary Creed	-Chair
	Christopher Tuck	-Member
	Mary Biggs	-Secretary-Treasurer
	Annette Perkins	-Member
	James Politis	-Member
	William Brown	-Vice Chair
	Matthew Gabriele	-Member
	Robert C. Fronk	-PSA Director
	Karri Cridlin	-Secretary to PSA Board
	Marty McMahon	-County Attorney
	Joel Donahue	-Planning Commission

CALL TO ORDER

Chair Creed called the meeting to order and determined that a quorum was present.

PUBLIC ADDRESS SESSION

There were no comments from the public.

CONSENT AGENDA

On a motion by James Politis, seconded by Matthew Gabriele, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated May 07, 2012.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
James Politis		
Annette Perkins		
William Brown		
Mary Biggs		
Gary Creed		
Christopher Tuck		
Matthew Gabriele		

**APPROVAL OF MINUTES
DATED APRIL 02, 2012**

On a motion by James Politis, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the minutes dated April 02, 2012.

APPROVAL OF CHATETL DEED FOREST HILLS PHASE III

R12-05-01

RESOLUTION ACCEPTING THE FOREST HILLS PH 3 WATER/SEWER FACILITIES CHATTEL DEED

On a motion by Mary Biggs, seconded by James Politis and carried; IT WAS RESOLVED, by the Montgomery County Public Service Authority, that the Board of Directors hereby agree to accept the Chattel Deed for the Forest Hills Ph III water and sewer facilities and, that said Chattel Deed provides fee simple transfer of all water and/or sewer lines, valves, fittings, laterals, connections, storage facilities, sources of water supply, pumps, manholes, and any and all equipment and appurtenances to the Montgomery County Public Service Authority. The Chattel Deed is hereby attached and made part of this Resolution by reference.

BE IT FURTHER RESOLVED, that the Chair of the Montgomery County Public Service Authority is hereby authorized to sign the above referenced Chattel Deed for the purpose of acknowledging acceptance of the Deed on behalf of the Directors of the Montgomery County Public Service Authority.

The vote on the foregoing motion is as follows:

AYE

James Politis
Annette Perkins
William Brown
Mary Biggs
Gary Creed
Christopher Tuck
Matthew Gabriele

NAY

ABSENT

OLD BUSINESS

The 2013 FY Budget was presented for review and discussion

FINANCIAL REPORT

The financial report for period ending April 30, 2012, was presented for review and discussion.

DIRECTOR'S REPORT

1. Monthly Activities Report
The April 2012 report was presented for discussion
2. Ironto Water Line Extension
We recently learned that a section of the water main which has been accepted by the PSA was installed outside of the dedicated easements and not as indicated in the "as built" drawings. We discovered the issue while marking the water line for a "Miss Utility" request. We met with the design engineers relative to this issue and directed them to field survey the entire water main. Fortunately, the only sections of the water main outside of the dedicated easements were in the properties of the developer.
3. Virginia Rural Water Association Conference
The Director and other PSA staff attended the Virginia Rural Water Association (VRWA) conference in Roanoke on April 3 and 4. This conference includes training sessions and vender displays and is a good opportunity to learn of new techniques, equipment and products.
4. Water and Sewer Design & Construction Standards
We are currently finalizing the proposed third edition of the Water and Sewer Design & Construction Standards with plans to issue the Standards in June or July 2012. The second edition was issued in September 2007 and approved by the Virginia Department

of Health (VDH) and Department of Environmental Quality (DEQ). VDH issued a Memorandum of Understanding (MOU) to the PSA that allows the PSA the right to approve limited water design plans/projects without VDH review. However, the current MOU will expire in December 2012. The third edition of the standards will be submitted to the VDH along with a request for a new MOU.

5. Position Advertisement

We advertised for a wastewater operator on March 11 and 18 to fill the vacant position opened up by the promotion of Bobby Flinchum to Maintenance Supervisor. The maintenance crew truck driver resigned to take a position with VDOT after the advertisement but before interviewing for the wastewater operator position. We expanded the interviews to include the maintenance position and hired two of the applicants.

Mr. Noah Adams started April 11, 2012 as a sewer operator trainee and Mr. John Custer started April 25, 2012 as a maintenance worker.

6. Auburn Schools Project

We completed the plan review process for the Auburn Schools Project and issued requirements for plan approval. At this time, we have yet to receive all items needed for final plan approval. The Route 8 Road Improvement Project is being considered as a separate project with plan reviews underway.

7. Mutual Aid Agreement with the Town of Christiansburg

Auburn schools plans included placement of 6 to 7 feet of fill material over an existing water main within the site which is a major supply line for the Riner Water System. We objected to the placement of the proposed fill because existing PSA equipment would be unable to excavate the proposed depth while adhering to mandatory safety requirements. Current PSA equipment is able to safely reach the existing water main. A mutual aid agreement with the Town of Christiansburg was proposed as a solution for this issue. The Town Manager confirmed by email that the town would execute a mutual aid agreement to provide larger equipment capable of safely excavating the proposed deeper depth of the existing water main. The County Attorney prepared a Memorandum of Agreement that was forwarded to the Town Manager for review and comment. On February 27, 2012, the Town manager indicated that the Town has concerns with being able to meet some of the requirements of the initial agreement. We met on site and reviewed conditions relative to the work and believe that we addressed the concerns. A revised agreement was prepared and sent to the Town for approval.

8. Elliston-Lafayette Sewage Treatment Plant Issues

The Ultraviolet (UV) Light disinfection system was fully installed and operational as of April 27, 2012. We received approval from DEQ for the system on May 2, 2012.

Other issues are either completed or scheduled. Attached is the updated spreadsheet outlining the status of the corrections at the Elliston-Lafayette Sewage Treatment Plant.

AUTHORITY MEMBERS' REPORT

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|--------------------|------------|
| 1. Member Gabriele | -No Report |
| 2. Member Politis | -No Report |
| 3. Member Perkins | -No Report |
| 4. Member Brown | -No Report |
| 5. Member Tuck | -No Report |
| 6. Member Biggs | -No Report |
| 7. Member Creed | -No Report |

ADJOURNMENT

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for June 4, 2012.